



Confederated Tribes of the Chehalis Reservation  
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## **JOB OPENINGS FOR THE WEEK ENDING: March 24, 2017**

### **Tribal Attorney:**

Responsible for providing legal advice, interpretations, and opinions on all legal matters which may result during operation of the Tribal Government. Work load includes varied assignments ranging from civil litigation to transactional work. May also work closely with outside counsel with whom the Tribe has contracted with for additional specific legal representation. Education and Experience: Juris Doctorate and three years directly related experience required. Prefer experience with American Indian/ Alaska Native communities and Tribal Governments. Experience in active practice within the field of Indian law issues preferred. Must be an active member of the Washington State Bar Association.

### **Tribal Gaming Agent:**

Responsible for monitoring all casino operations and services to protect the assets of the Chehalis Tribe and to protect the patrons and employees of the casino operations within the gaming properties as mandated in the Tribal-State Compact. Further responsibilities include assuring the gaming operation is in compliance with Chehalis Tribal Gaming Commission regulations, the Chehalis Tribal Gaming Ordinance, the federally recognized Tribal-State Compact, and any other applicable regulatory and criminal law. Education and Experience: High School diploma or GED required; college course work in criminal justice, business administration, or other related field is helpful. Prior experience in a Tribal Gaming Agency or Gaming Operation in the State of Washington is helpful.

### **Offender Re-Entry Provider:**

Provides mental health guidance and chemical dependency outpatient treatment and counseling for inmates at the Chehalis Tribal Jail. Maintain the Offender Reentry Program and related files to Tribal, grant, and other established requirements. Works with other providers and Tribal programs and departments as part of an inmate services team to ensure improvement opportunities to inmates. Education and Experience: Bachelor's degree in related field required. Three years directly related experience preferred. Prefer experience with American Indian/ Alaska Native communities. Current Washington State licensed Mental Health Counselor, Social Worker or Marriage and Family. Counselor required. Chemical Dependency Professional (CDP) Certification required. Willing to accept applicant with completed education requirements for either the Mental Health or Chemical Dependency Practice, but needing supervised hours in order to test for licensing.

### **On Call/Substitute Head Start Teacher Aides, Childcare Aides, Bus Drivers:**

The Head Start program is always accepting applications for On Call/Substitute aides. This entails a variety of duties to include working in the classroom with the teachers, cleaning classrooms. This also includes helping the Head Start cooks with meal preparation, serving children meals, doing dishes and other duties as needed. There is no set schedule and will be based on need. A wide range of availability is a necessity. Basic knowledge of food preparation and sanitation regulations are required for those substituting in the Kitchen. Must be able to lift on a regular basis 50lbs. and on occasions maneuver objects weighing up to 100lbs. Bus Drivers will need valid WA CDL.

Confederated Tribes of the Chehalis Reservation applies a Chehalis Tribal Member and Native American preference policy to all employment opportunities as provided by Public Law 88-352, Section 703, Title VII, and Civil Rights Act of 1964.

Confederated Tribes of the Chehalis Reservation is an Alcohol and Drug Free Employer, we follow Federal Guidelines.